



TECHLORE

“Insider Tips to Make Your Business Run Faster, Easier and More Profitable”

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"As a business owner, you don't have time to waste on technical and operational issues. That's where we shine! Call us and put an end to your IT problems finally and forever!"
-Jim Stackhouse
NeoLore Networks

7 Effective Tools to Improve Workplace Productivity

Time Tracking: T Metric

T Metric keeps an eye on each employee's login, log-out times, attendance, breaks, and working hours. It is ideal for businesses with remote work and companies who want to keep their business afloat and businesses can use the tool to pay employees fairly. T Metric allows employees and management to keep a close eye on their time frames and understand the average time a particular task takes. Monitoring makes it easier to optimize processes and get better results.

Project Management: Wrike

Completing projects on time plays the most crucial role in project management as it increases efficiency and helps meet goals. You can allocate resources to various tasks and avoid conflicts with scheduling for better workflow. Managers and project supervisors can divide the project tasks among the team with an easy access option and check the project update in real-time. Wrike also has interactive tools like easy monitoring, employee progress updates, and much more than optimizing project management.

Team Collaboration Tool: Slack

Slack brings teams together for faster brainstorming, real-time messaging, and easy future

referencing through the archive option. Thus, employees and team members can find whatever they need regarding underdevelopment or completed projects. Slack also allows members to pitch their ideas in a single conversation and add links, multimedia, and other helpful tools to make the project smoother.

CRM: Arctic Pinpoint

Arctic pinpoint lets users manage their social media posts, push notifications, SMS, and overall audience interaction with easy-to-use tools. Better targeting content increases conversion rates, ultimately boosting sales and letting users enjoy better benefits. You can target, segment, and convert audiences with their specific needs. What's more, Arctic pinpoint also has a well-designed approach allowing users complete control over their programs.

Organization: Evernote

Business and professional processes can become too complex, considering there is too much to remember. Minute details can have long-term impacts on professional tasks. Missed deadlines, undelivered projects, and other shortcomings can risk your job/business. Thus, you need someone that can help you remember everything and manage

it properly. You can organize photos, sync data, and ensure you manage data well with the platform.

Employee Monitoring: StayFocused

Keeping a check on your team can help you complete projects, meet deadlines, and improve team efficiency. However, large teams can be challenging to manage without proper tools, but tools like StayFocused are the ideal solutions. It is a free Google Chrome extension that focuses on monitoring employees and limits the number of unproductive hours an employee spends while working. The extension limits the websites employees can visit while working to avoid mindless internet

surfing during work hours. The tools helped many businesses resolve time management issues and increase employee productivity.

Task Management: ProofHub

ProofHub is the ultimate task management solution since it offers vital skills and options for users that want to avoid unnecessary workplace complications. You can organize your files, collaborate with teams and do much more.



Infinity Game Table

The Arcade1Up Infinity Game Table modernizes play and takes game night to the next level. With simple, one time setup and a massive, ever-expanding library of games and activities, this sleek table is family game night, rainy

day activities and winter nights reimaged. Want to discover a new game? Access it instantly through the online store. Get yours at <https://arcade1up.com/>

Why Businesses are Adopting Hybrid Work Environment

A hybrid workplace environment means following in-office and remote work together. The concept has the power to improve a business, its culture, productivity, etc. Let us talk about why businesses are adopting a hybrid work environment and the advantages this concept brings. The following are the top reasons businesses prefer a hybrid work environment model for their operations.

Increased Productivity

Different professional tasks require different focus levels, so the flexibility with hybrid work environments can help employees function well. Teams can find a balance between creativity and collaboration and generate the best possible results in the industry.

Employees can choose to work in a professional environment in the office or operate comfortably in remote locations. A blend of the two options ensures that employees work on their strengths and weaknesses, improving production and development.

Better Workplace Culture

Providing employees with sufficient autonomy is the fastest way to win their trust and increase their work dedication. Employees feel empowered and responsible when they have the freedom to choose where and how they wish to work.

Satisfied employees are more likely to achieve goals than others who work half-heartedly. In addition, incorporating the hybrid model also ensures that

employees know they are valued and the organization trusts them enough to know that they can handle professional responsibilities, irrespective of their working location.

Faster Learning Opportunities

Business owners need to realize that training sessions aren't the only way to educate employees. Companies holding back-to-back meetings and training sessions are more likely to witness a drop in productivity.

Giving employees a chance to relax when needed ensures they bounce back with total productivity and additional knowledge. The hybrid model also allows employees to schedule and manage their work as per their needs, helping create a better work-life balance.

Better Professional Relationships

Business owners should recognize and accept their roles as facilitators in the office, and they should focus on making things easier for employees rather than complicating everything. For example, incorporating tools like Microsoft Teams and Zoom can help remote employees become a part of the business discussions. It also allows the business owners to design projects, timelines, and structuring according to different employee habits. Accepting and focusing on these habits ensures that employees have no problem completing tasks and optimizing their overall knowledge and task understanding. It also helps make the overall communication process streamlined and faster.

Steps to Improve Employee Satisfaction

Employee satisfaction is a major element when it comes to business performance and results. Companies need someone who is happy working in a corporate environment and is fully dedicated to reap the results required.

Unfortunately, many employees may become unsatisfied because of many personal and professional reasons.

Organizations need to improve employee satisfaction in the workplace because it may affect business operations in the long run.

Here are some methods that can help you improve employee satisfaction in the workplace.

Flexibility

Maintaining a flexible work attitude helps employees get the freedom to work and feel more appreciated in the corporate environment. For example, incorporating hybrid

workplace system can help maximize efficiency.

Allow Employees to take Decisions

While showing employees the way to success matters, it is important to trust their judgment too. Employees feel satisfied when they are given some working freedom.

Avoid MicroManagement

Most companies try to optimize operations by knit-picking everything in the office. However, it doesn't benefit in the long run because some employees may find it annoying.

How does Feedback Improve Employee Retention?

Feedback is an excellent way for businesses to collect information from employees. Feedback helps identify challenges, issues, and complications and helps employees voice their opinions. Here is how feedback helps improve employee retention.

- Make them feel valued
- It helps them recognize the company's efforts to solve their issues
- Maximizes their participation
- Allows employees to make unannounced entries and communicate with the company efficiently
- Employees can know about their role in certain corporate decisions and changes.

Tips to Integrate a POS System in a Retail Store

Integrating a POS system in retail stores increases productivity, reduces the chances of human errors, and makes store management more effortless. Here are a few tips that can help you integrate the POS systems in retail stores in the best way possible.

- Add items to the POS database through the barcode
- Use the product lookup option in the POS system to avoid mistakes
- Adjust the prices for discounted items manually if the POS system does not have an automated option
- Create multi-store management options to order emptied inventories.
- Create customer groups and loyalty programs for frequent customers.

Benefits of Using Advanced Tools for the Recruitment Process

Recruitment processes are an essential part of business operations mainly because they impact the quality of employees you hire. A company is only as good as its employees, so it is essential to use best practices to improve recruitment. Therefore, many companies now use advanced tools for the recruitment process. Let us talk about how these tools can help companies.

- Applicant tracking options to filter out potential candidates

- Quicker applicant processing to make the process more efficient

- Improved social results to find the best employees only

- Time-saving and quicker process for robust hiring

- Streamlined data collection methods

- Automated recruitment options to reduce human errors

- Allows finding better candidates

Take the NeoLore Cyber Security Survey

Has your company done a Cyber Security Maturity Assessment within the last year? Do you have an IT security policy in place? Do you know if you've been hacked or are leaking data?

If your answer was "no" or "I'm not sure" to any of those questions, your company may be at risk for a devastating cyberattack.

Get the NeoLore Networks Cyber Security eBook for Free!

It Features

- Information on the various threats to your business
- NIST Security Framework
- CIS Controls
- Basic Controls

And More!

<https://neolore.com/cybersecurity>