



TECHLORE

“Insider Tips to Make Your Business Run
Faster, Easier and More Profitable”

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"As a business owner, you don't have time to waste on technical and operational issues. That's where we shine! Call us and put an end to your IT problems finally and forever!"
-Jim Stackhouse
NeoLore Networks

13 Things Highly Successful People Do Every Day

It's no secret that wealthy and successful people are more productive, so naturally, the only people who'll ever know how the ridiculously successful get so much done in so little time are they, themselves. And when several businessman, entrepreneurs, and Olympians were asked the secret to their productivity, all of them had the same answer – time management.

The 13 Things to Do To Be More Successful

- 1. Have a morning routine.** Morning is the only time of the day where you can focus on yourself and plan your day. Successful people always start their day with a big breakfast and exercise to maintain their health.
- 2. Look to start big.** The biggest activities of the day must be prioritized and focused on first. Successful people keep their most arduous for the start of the day as it takes up a lot of their energy and time.
- 3. Focus on one thing at a time.** To achieve your goals, it's imperative that you dedicate a section of your time to your most important task. Thus, give at least two hours every morning to your most important work so that you're efficient in finishing it. This way, you'll be able to complete your task sooner and take a bigger step towards your higher goals.

- 4. Schedule Effectively.** Most people have their work slotted into batches of an hour or half-hour on their calendars. But highly successful people know that a day has 1440 minutes and not 24 hours. Scheduling your calendar by the number of minutes you spend on each task allows you to make space for more work.
- 5. Always carry a notebook.** A thought or idea can come to you any time. Which is why, all successful people, especially businesspeople always carry a notebook with them. They write their ideas, thoughts, and observations of the world that helps them plan.
- 6. Don't procrastinate.** We leave a lot of tasks for the future because we believe that we can "do them later." Successful people anticipate the inconsistency of their moods and the nature of time. Thus, they strive to finish a task as soon as they get it or giving it an amount of time every day.
- 7. Don't make to-do lists.** An average person can achieve barely 60% of what they put up on their to-do lists. The reason being that there always seem to be too many tasks on the list and no structure of time. However, dividing your work by the minute on a calendar forces you to move on because you can't delay a priority task.

- 8. Set a time to check their emails.** Checking your emails every day is important, but the mailbox is an abyss that one rarely gets out of. You should check your emails once a day for 15-20 minutes or check it thrice for five minutes each.
- 9. Don't let the smaller tasks pile on.** People put their bills, email responses, events that they need to RSVP on hold, until they all pile on and take up most of their time. Successful people avoid this and if a task requires five to ten minutes, finish it off right away.
- 10. Avoid meetings.** Many successful people avoid meetings as they consider them a waste of time. Meetings always start late, never stick to one topic, and keep people off important work.

- 11. Delegate most of their work.** If there's a way to get your work done instead of doing it yourself, you should always opt for it. Successful people don't have control issues and thus, aren't focused on doing everything by themselves.
- 12. Say "no" a lot.** Warren Buffet once said that "Really successful people say no to almost everything." This means that if you're even slightly doubtful about something, you should politely refuse it.
- 13. Always go home for dinner.** Success means nothing if you don't feel good about yourself. Thus, one requires a work/life balance. Successful people always take out time for their family.



MoodoGo Portable Diffuser

There are times you wish the car smelled better and rolling down the windows to get some fresh air isn't always the answer. With the MoodoGo Portable Diffuser, you won't need to worry about that much longer. A portable

scent diffuser that fits in your car's cup-holder take MoodoGo anywhere you want! Using one fragrance capsule at a time, plug MoodoGo into any USB connection. Find out more at <https://moodo.co/shop/>

The Pros & Cons Of A Fully Autonomous Home

Homes have undergone massive changes in the past century. From the introduction of electricity in the typical home, we have reached a point where our homes can become self-sustaining.



A fully autonomous house is defined as one that is entirely cut-off from the rest of the area and has built-in amenities that let it sustain itself without any external output. While such a house may seem like the perfect abode in this economy, it has its own problems.

Pros of Having a Fully Autonomous Home

- Most autonomous homes have an inverted layer design that makes it so the living room and kitchen are upstairs and the bedrooms are on the ground floor. This is because the first floor absorbs all the sun's heat and naturally heats it while the ground floor stays relatively cooler.
- Solar panels ensure almost free electricity with little to no maintenance required.
- Water is usually directly related to the amount of rainfall experienced. However, some people tend to drill into the ground for groundwater reserves.

- Today's autonomous homes tend to be fully tech equipped and electronic, which means you can effectively control them from anywhere in the world – provided both sides have a working internet connection.
- During fuel shortages, increased utility prices, and real estate crises.

Cons of Having a Fully Autonomous Home

- Your home is completely disconnected from the world, which means that any resources you may need will have to be manually acquired, stored, and utilized. This includes installing large water tanks, massive solar batteries, etc.

- While there is a water & waste management system, it would never be as efficient. Water conservation would be required, and waste management will have to be done manually. You have to create a proper sewage system based around the specifications of your house.
- There is a lot of manual labor involved since you would have to build and alter certain aspects of the house to cater to your needs. Plus, you should be ready to face any problems, shortages, and/or changes that may arise.

What is Robotic Process Automation and Why is it Relevant?

Robotic Process Automation (RPA) is basically, turning redundant tasks into autonomous ones through intelligent software-operated robots. Currently, almost 80% of IT processes tend to be manually handled. These processes can easily be automated to save time, money, and reduce human error.

RPA not only automates processes and tasks but essentially makes them more efficient by reinvigorating the process itself. This increases your business value, the number of customers, and overall employee satisfaction.

RPA is capable of utilizing modern computer technology such as real-time language processing, machine learning, artificial intelligence, voice recognition, deep learning, etc. By taking advantage of these technologies, RPA could, in time, enhance processes on its own.

The RPA industry is set to cross \$1 billion and grow by more than 40% by 2020. This is because RPA eliminates the need for additional labor while providing greater value.



RPA's consistently provide output data that can be used to check for leads to improve processes and ensure their compliance. Compared to a human being, there will never be any error because the robot will be set to repeat the assigned tasks continually. Typically, it costs less than 20% of what it would cost to hire a human being. Lastly, while humans require months and even years of training at times, the robots can be set up in a matter of weeks.

While RPA may be a job-killer for unskilled workers, it is a cost-saving, time-saving, and errorless autonomous option for company owners and organizations.

What Are Spray-On Antennas?

The antennas of today are often hidden on circuit boards themselves without the need to protrude in the open. But a new generation of antennas is about to dominate the tech market, spray-on antennas. Spray-on antennas are tried, tested, and used in several industries and processes like cancer treatment, chemical sensing, structural reinforcement, gas separation, water filtration, and energy storage devices.

These spray-on antennas are a cheap and easier alternative to nanotechnology. Nanotube antennas tend to be sturdy and present a challenge while being applied. On the other hand, spray-on antennas are easy to produce, install, and maintain. They can be sprayed on any surface and also tend to be long-lasting.

All in all, spray-on antennas are one of the many innovations that are set to change the world as we know it. It's best to adapt to it rather than fight it!

How to Reopen Unintentionally Closed Google Chrome Tabs

Google Chrome tabs may suddenly or unintentionally close for many reasons, which can be exceptionally bothersome if the tabs are of importance.

To reopen previous tabs, go to Settings, and in the History option, you'll find the recently closed tabs.

For a shortcut, press 'Ctrl+Shift+T' on your keyboard to instantly open the last tab that was closed.

Repeatedly using this shortcut will keep opening previous tabs in the opposing order of their closing.

If you're reopening Chrome after a sudden shutdown, keep an eye out for the 'Restore' option that instantly restores all the tabs that were open pre-shutdown.



Windows 7 End of Life is Coming, are you Prepared?

The countdown is on. As of January 14th, 2020, Microsoft will no longer be providing support or patches for the following software platforms: Windows 7, Office 2010, Exchange 2010, Windows Server 2008/R2 and Small Business Server 2011.



The Top 10 Ways Hackers Get Around Your Firewall And Anti-Virus To Rob You Blind

Cybercrime is at an all-time high, and hackers are setting their sights on small and medium businesses who are easy prey. Don't be their next victim! This report reveals the most common ways that hackers get in and how to protect yourself today.

In this report, we cover: The #1 threat to your business that even the BEST firewalls and anti-virus software can't protect against, a common misconception about employee devices on your office network and exactly what you need to do now to shut this down immediately, and more!

<https://neolore.com/10hackers>